

TOWN OF MARSHALL

TOWN BOARD MEETING

August 12, 2025

A Town Board meeting for the Town of Marshall was held on August 12, 2025 at the Town Hall at 2651 State Route 12B, Deansboro, NY.

Present:	Colleen Baldwin – Town Supervisor	Robert Blunt – Councilmember
	Ken Ford – Councilmember	Virginia Keith – Councilmember
	Joseph Kennard – Councilmember	Robert Welch – Highway Superintendent
	Mary Blunt - Town Clerk	Bill Schmitt - Attorney

The meeting was called to order at 7:01pm by Supervisor Baldwin with the Pledge of Allegiance.

RESOLUTION # 67

On a motion by Councilmember Ford, seconded by Councilmember Blunt, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town of Marshall approve Town Board meeting minutes from July 8, 2025.

RESOLUTION # 68

On a motion by Councilmember Ford, seconded by Councilmember Keith, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town of Marshall approve Town Board Water Public Hearing minutes from July 15, 2025.

RESOLUTION # 69

On a motion by Councilmember Keith, seconded by Councilmember Ford, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town of Marshall approve Town Board work session minutes from July 22, 2025.

PUBLIC COMMENT: Resident Colleen McGill asked the Board what the next steps are for the Williams situation. She’s been attending meetings for 4 years and the ZBA denied all permits, but activities are still continuing. What actions will be taken to compel him into compliance? Deb Turner said he should stop immediately and asked Board for a time table. Jane Stephenson expressed her frustration and stated Mr. Williams is operating unlawfully after being denied by Oneida County as well. Attorney Schmitt stated the steps are 1) CEO gives Notices to Remedy and after 30 days, local justice can impose fines or 2) the Town Board can file an injunction against Mr. Williams and impel the Supreme Court to force him to stop. Because Mr. Williams appealed, the Notice to Remedy date restarts. Oneida County & ZBA both denied the appeals, so the Town Board asked Attorney Schmitt to follow through with action for injunction.

Resident Paul Fitzpatrick stated it is time to excavate the canal behind his house again to avoid flooding. Superintendent Welch has already set this up with contractor. It will be done as soon as he is available.

DEPARTMENT REPORTS:

- **Planning Board:** Report in packet – no business at August meeting.
- **Zoning Board of Appeals:** Issued determinations – copies left with Supervisor and CEO – disapproved each appeal. Contacted Mr. Williams and attorneys. There is nothing else the ZBA can do & these denials mean nothing without follow-through. Attorney Schmitt suggested the Board authorize him to commence enforcement procedure to ensure he complies and have the CEO serve notices of violations, and Mr. Williams will have 30 days to respond.
 - CEO Schreppel will give notices, with affidavit of service, this week, both by hand and through US Mail. Attorney Schmitt will contact Mr. Williams’ lawyer.

RESOLUTION # 70

On a motion by Councilmember Blunt, seconded by Councilmember Ford, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

WHEREAS, on or about June of 2024 various orders to remedy violations were issued to Daniel and Melissa Williams (hereinafter “Williams”) concerning properties which they, or entities which they control own, within the Town of Marshall, alleging non-compliance with Town of Marshall Zoning Law; and

WHEREAS, numerous meetings were held with Williams, including meetings before the newly established review panel (comprised of chairpersons of the Town’s Zoning Board of Appeals, Planning Board, the Codes Officer and Town Attorney), so as to provide assistance and direction to Williams to assist in brining their properties into compliance with the Town’s Zoning Law; and

WHEREAS, multiple applications were thereafter filed with the Town’s Zoning Board of Appeals seeking Special Use Permits so as to allow the existing uses by Williams on their various properties; and

WHEREAS, extensive proceedings were undertaken before the Zoning Board of Appeals with respect to the applications filed by Williams, including compliance with SEQR, the referral of the applications to all interested and involved agencies, as well as a public hearing on the applications; and

WHEREAS, based upon the proceedings undertaken by the Zoning Board of Appeals determinations were issued with respect to each of the properties for which applications were received by Williams DENYING the relief sought in the form of Special Use Permits; and

WHEREAS, in the opinion of the Town Board, any and all necessary enforcement action should be undertaken so as to ensure compliance by Williams with the Town's Zoning Law on its properties, including the issuance of notices of violation by the Town's Codes Officer and, the commencement of an enforcement action before the Supreme Court for the County of Oneida seeking to enjoin Williams from using its properties in violation of the Town's Zoning Laws;

NOW, THEREFORE, BE IT:

RESOLVED that the Codes Officer be, and it is hereby instructed to issue any and all necessary notices of violation to Williams concerning uses on their properties that are in violation of the Town's Zoning Law; and be it further

RESOLVED that William P. Schmitt, as the attorney for the Town, be authorized, pursuant to Section 65 of the Town Law, to commence any and all necessary legal proceedings before the Supreme Court for the County of Oneida to enjoin Williams from using his property in violation of the Town Zoning Law.

- **Assessors:** Report in packet.
- **Zoning/Building Codes Enforcement Officer:** Two permits this month. Report in Board packet.
- **Water Advisory Board:** Reviewed report in Board packet. No meeting this month.
 - CDBG application submitted – through hear Oct/Nov. Going through w/WIAA grant application as well.

RESOLUTION # 71

On a motion by Councilmember Keith, seconded by Councilmember Ford, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

- **RESOLVED** that the Town of Marshall approve signing the amended agreement.

RESOLUTION # 72

On a motion by Councilmember Ford, seconded by Councilmember Blunt, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

WHEREAS, the Town of Marshall engaged CPL to complete an engineering report for the Town's Deansboro Water District project, identifying the current system shortcomings, the proposed infrastructure improvements necessary to improve performance, and the projected costs for residents of the district: and

WHEREAS, affordability for Town residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, the Town is eligible for Water Infrastructure Improvement Act (WIIA) funding and must now submit a competitive application to obtain WIIA funding.

NOW, THEREFORE, be it RESOLVED as follows:

1. The Town Board authorizes Municipal Solutions, Inc. to prepare an application for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).
2. The Town Board authorizes Supervisor Colleen Baldwin to execute the application for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).
3. This resolution shall take effect immediately.

- **Water District (continued):**
 - Working on Spectrum credits
 - Quote for MS365 licenses - \$1186/yr. for licensing & support – Board approved
 - Digital Towpath is working on website transition. Each department needs to review website content
 - Had zoom meeting regarding software to get information out to residents. It is user friendly & Dan will send minutes from that meetings. Looking at two other programs & present all at next meeting. So far, approximately \$3900/year, and \$1,00 for texts & push alerts.
- **Highway Superintendent:** Superintendent Welch discussed the following:
 - Check for John Deere – 137.52
 - Roadwork is done
 - Sand is done, approximately 8,000 yards
 - Cameras fixed at the Town Hall

- Estimates to seal lots at town hall & town barn - \$8700 – Wilcox, \$8,000 – Black Creek, \$7,400 – Jack Cowen

RESOLUTION # 73

On a motion by Councilmember Blunt, seconded by Councilmember Ford, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town of Marshall accept bid from Jake Cowen.

- **Town Clerk:** Town Clerk Blunt gave the Supervisor one check for \$802.50 for clerk business.
- **Supervisor's Report:** Supervisor Baldwin discussed the following:
 - Association of Towns meeting – 8/21 at 6:00
 - Starting budget work – forms in mailboxes
 - Toured solar farm – 14,000 panels on each side. Company will have meeting with fire departments next month & will hold Open house later
 - Town is applying for CDBG housing grant again
 - Comprehensive Plan grant – decided not to apply – not enough time to meet deadlines. Will meet w/James 8/21 at 3:30. No need for 3 quotes, as it is for professional services.
 - Veteran’s sign is done
 - Working with Jay for grant for heating & a/c at Town Hall
 - Budget work session – 9/2 at 6:00
- **Animal Control Officer:** Not in attendance.
- **Parks & Rec:** Summer Rec is over. Was only 4 weeks this year. Receipts have been turned in.
- **SWOCO:** Next meeting 9/10.

OLD BUSINESS:

- a. Williams Fence permit – discussed earlier

NEW BUSINESS: Power to outside bathrooms is out. An animal has chewed through wire. Can hire an electrician to install wires up high instead of underground. Superintendent Welch will reach out to Burns.

RESOLUTION # 74

On a motion by Councilmember Ford, seconded by Councilmember Kennard, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town Board authorizes the Supervisor to pay the audited bills in the following amounts:

GENERAL	\$ 10,287.91
HIGHWAY	\$ 245,365.43
WATER	\$ 8,846.99

RESOLUTION # 75

On a motion by Councilmember Ford, seconded by Supervisor Baldwin, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town Board accept all reports as given.

RESOLUTION # 76

On a motion by Councilmember Ford, seconded by Councilmember Keith, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town Board go into Executive Session to discuss a specific employee at 8:06pm. Attendees: Board members, Town Attorney, Town Clerk, Superintendent Welch, Dan Yoxall.

RESOLUTION # 77

On a motion by Supervisor Baldwin, seconded by Councilmember Ford, the following resolution was

ADOPTED: Ayes: 5 Baldwin, Blunt, Ford, Keith, Kennard Nays: 0

RESOLVED that the Town Board come out of Executive Session at 8:25pm.

On a motion by Councilmember Ford, seconded by Supervisor Baldwin, the meeting was adjourned at 8:30pm.

Mary Blunt
Town Clerk